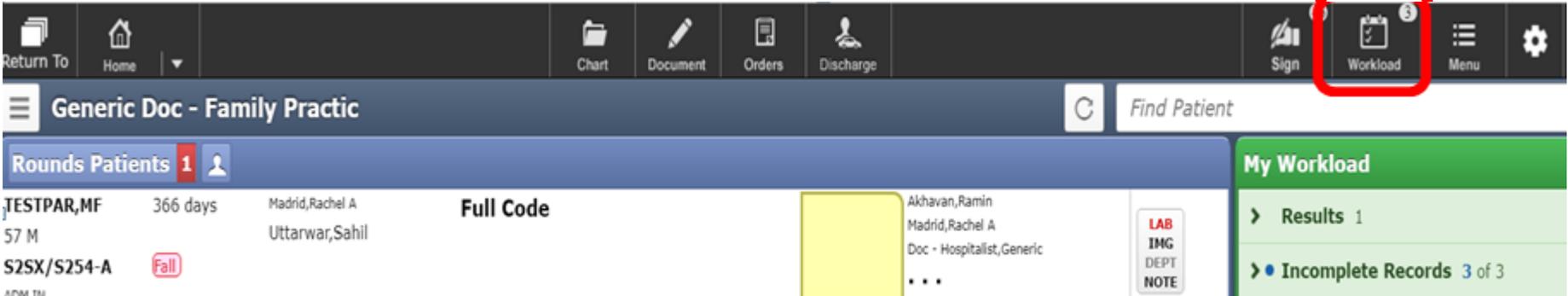


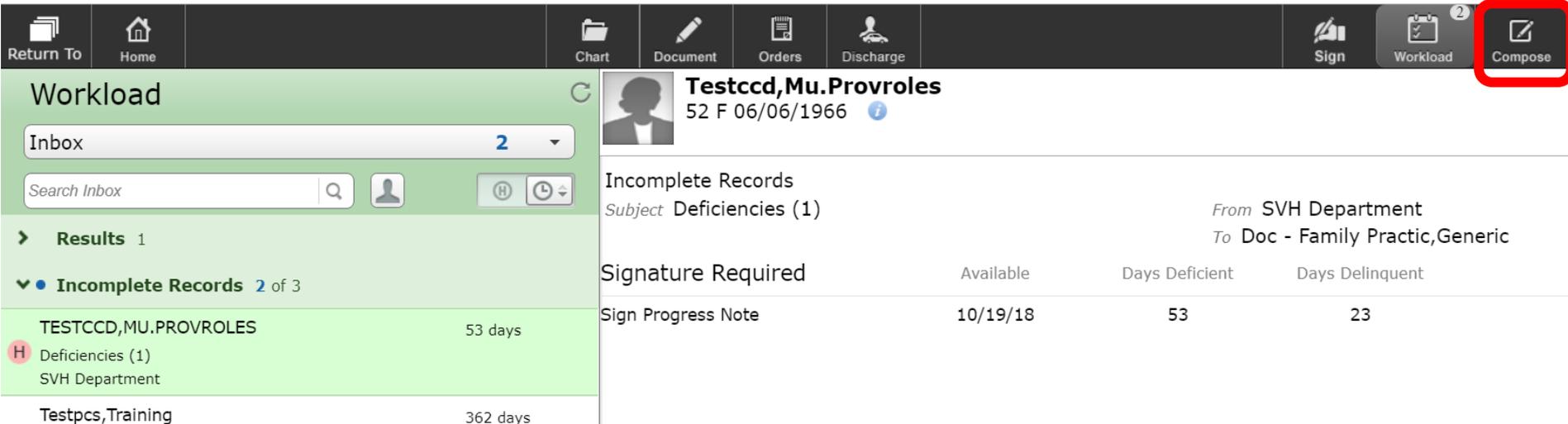
From your desktop, click **Workload**



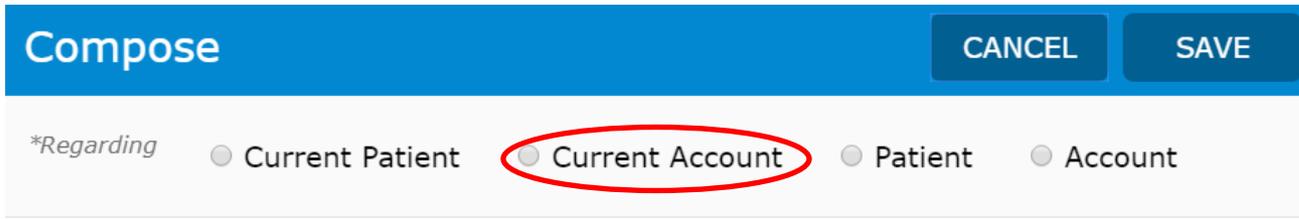
Your **Compose** button will appear:



Find the patient under **Incomplete Records** if there is a deficiency you need to reject. When the patient is high lit, click **Compose**



From the Compose screen select **Current Account**

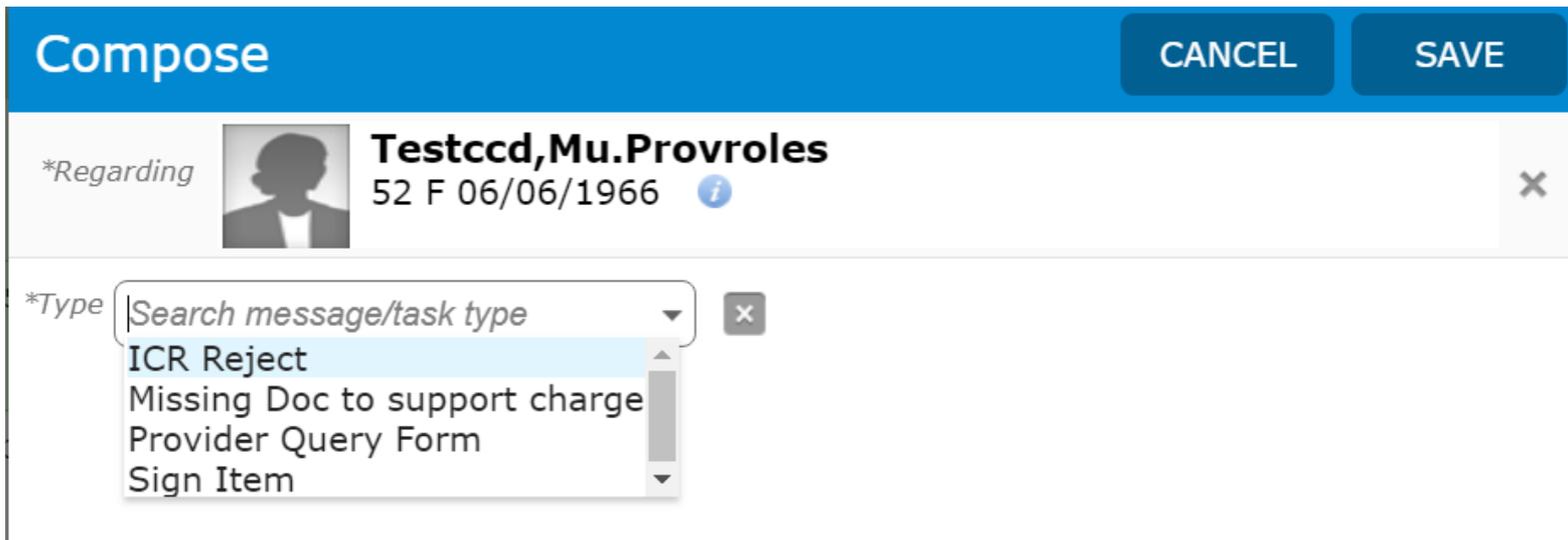


Compose

CANCEL SAVE

*Regarding Current Patient **Current Account** Patient Account

Select **ICR Reject** from the drop down *Type box



Compose

CANCEL SAVE

*Regarding  **Testccd, Mu. Provroles**
52 F 06/06/1966 ⓘ

*Type ⓘ

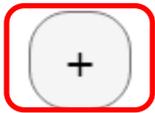
- ICR Reject
- Missing Doc to support charge
- Provider Query Form
- Sign Item

Click + to find **HIM workgroup** from the search box

*Type

Subject

*Select Recipients



Add your message to the dialog box and click **SAVE**.

*Regarding  **Testccd, Mu. Provroles**
52 F 06/06/1966

*Type

Subject

*Select Recipients Priority

Message