

Signing Scanned Orders or Documents



STEPS:

1. From your sign queue, select 'Documents'.
2. Select patient with scanned document.
3. Click 'Next Placeholder' to maneuver to page with requirement for signature.
4. Click 'Sign'
5. Continue above process until the 'Submit' button is available. This indicates all pages are ready to sign. Click 'Submit' and enter your pin.