



**SIERRA VIEW LOCAL HEALTH CARE DISTRICT
BOARD OF DIRECTORS MEETING
465 West Putnam Avenue, Porterville, CA – Boardroom**

**AGENDA
January 22, 2019**

OPEN SESSION AGENDA, (2:00 P.M.)

- I. Call to Order**
- II. Approval of Agendas**

The Board Chairman will limit each presentation so that the matter may be concluded in the time allotted. Upon request of any Board member to extend the time for a matter, either a Board vote will be taken as to whether to extend the time allotted or the chair may extend the time on his own motion without a vote.

- III. Adjourn Open Session and go into Closed Session**

CLOSED SESSION AGENDA (2:00 P.M.)

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Board of Directors may meet in closed session with members of the staff, district employees and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified on the agenda or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Gov. Code Section 54957.1

- IV. Closed Session Business**

- A. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b): Chief of Staff Report (Time Limit – 15 minutes)
- B. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b):
 - 1. Evaluation – Quality of Care/Peer Review/Credentials (Time Limit – 5 minutes)
 - 2. Quality Division Update (Time Limit – 5 minutes)
- C. Pursuant to Gov. Code Section 54956.9; Existing Litigation pursuant to subdivision (d) (1): Conference with Legal Counsel. BETA Claim No. 19-000053 (Time Limit – 5 minutes)
- D. Pursuant to Gov. Code Section 54956.9; Existing Litigation to subdivision (d) (1): Conference with Legal Counsel. Beazley Claim No. BEAZL10002972154 (Time Limit – 5 minutes)
- E. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets, Pertaining to Service (1 Item); Pursuant to Gov. Code Section 54956.9; Existing Litigation to subdivision (d) (2): Estimated Date of Disclosure – June 2019 (Time Limit – 10 minutes)
- F. Pursuant to Gov. Code Section 54956.9; Potential Litigation to subdivision (d) (1): Conference with Legal Counsel. (Time Limit – 15 minutes)
- G. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets, Pertaining to Service (1 Item) Estimated Date of Disclosure – December 2019 (Time Limit – 10 minutes)

To the extent items on the Closed Session Agenda are not completed prior to the scheduled time for the Open Session to begin, the items will be deferred to the conclusion of the Open Session Agenda.



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V. Adjourn Closed Session and go into Open Session

OPEN SESSION AGENDA (3:30 P.M.)

VI. Closed Session Action Taken

Pursuant to Gov. Code Section 54957.1; Action(s) to be taken Pursuant to Closed Session Discussion

- A. Chief of Staff Report
Recommended Action: Information only; no action
- B. Quality Review
 - 1. Evaluation – Quality of Care/Peer Review/Credentials
Recommended Action: Approve/Disapprove Quality of Care/Peer Review/Credentials as presented.
 - 2. Quality Division Update
Recommended Action: Information only; no action
- C. Conference with Legal Counsel BETA Claim No. 19-000053
Recommended Action: Approve/Deny BETA Claim No. 19-000053
- D. Conference with Legal Counsel Beazley Claim No. BEAZL10002972154
Recommended Action: Approve/Deny Beazley Claim No. BEAZL10002972154
- E. Discussion Regarding Trade Secrets, Pertaining to Service; Conference with Legal Counsel (1 Item)
Recommended Action: Information only; no action taken.
- F. Conference with Legal Counsel (1 Item)
Recommended Action: Information only; no action taken.
- G. Discussion Regarding Trade Secrets, Pertaining to Service (1 Item)
Recommended Action: Approve/Disapprove Discussion Regarding Trade Secret

VII. Public Comments

Pursuant to Gov. Code Section 54954.3 - NOTICE TO THE PUBLIC - At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public may make comments at this time or present such comments when the item is called. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of thirty (30) minutes allotted for the Public Comment period. At all times, please state your name and address for the record.

VIII. Consent Agenda

Background information has been provided to the board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member(s) or any member of the public on any item, that item may be removed from the Consent Agenda, if separate action is required and moved to the Business Agenda.



**SIERRA VIEW LOCAL HEALTH CARE DISTRICT
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Medical Staff Policies/Procedures/Protocols/Plans

A. Policies

1. Antimicrobial Stewardship
2. Authorization for Volunteer Caregivers During Disasters
3. Bloodborne Pathogen Exposure Protocol for Healthcare Workers
4. Compounded Sterile Preparation: Quality Assurance Program
5. Discharge Instructions
6. ETT Care
7. Guidelines for Use of Magnesium Sulfate in the Management of Preterm Labor
8. HBIG Immunoglobulin-HbsAG Positive or Unknown Status
9. High Risk Cesarean Deliveries
10. Influx of Infectious Patients Contingency Plan
11. Intravenous Therapy: Potassium Salts
12. Isolation and Standard Precautions
13. Large for Gestational Age Infant
14. MCH-Admission Criteria
15. Magnesium Sulfate in the Management of Pregnancy Induced Hypertension, Guidelines for Use of:
16. Mandated Abuse Reporting-DP/SNF
17. Mechanical Ventilation
18. Medical Scribe Policy
19. Meningococcal Disease Exposure
20. Notification of Child Welfare Services/D.E.I.P. Referral Guidelines
21. Preventative Maintenance for Fresenius Dialysis Machines
22. Propofol (Diprivan)
23. Pyxis Access
24. Seeing/Hearing/Companion Dog (Service Animals)
25. Stages of Labor-Patient Observation and Care
26. Sterile Hazardous Drug Handling
27. Sterile Products: Education and Competency
28. Stomatitis Grading and Care
29. Total Parenteral Nutrition (TPN) Management
30. Transfer Within Facility – Change of Room/Roommate
31. V.A.C. Therapy Negative Pressure Wound
32. Wasting or Returning Controlled Substances

B. Policies with No Revisions

1. Admissions and Bed Capacity
2. Blood Patch
3. Cuff Pressure Measurements
4. Betamethasone (Celestone) Administration Guidelines
5. Diet Fortification
6. Epidural/Intrathecal
7. Food Service Emergency Plan
8. Formulary
9. Gender Preference for Exam/Treatment Provider
10. High-Alert Medications and Look Alike Sound Alike Medications
11. Investigational Drugs



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12. Sterile Products: Sterile Product Environmental Standards
13. Suicidal Patient Assessment & Management
Warfarin Protocol

Hospital Policies/Procedures/Protocols/Plans

A. Policies

1. American Express Credit Cards
2. Annual Operating Budget Process
3. Cash Control and Check Requests
4. Conflict of Interest Code (Compliance with the Political Reform Act of 1974)
5. Control of Accounts Receivable, Accounts Payable, Cash and Credit
6. Demand Checks
7. Electronic Learning Education
8. Employee Termination Checks
9. Garnishments
10. Internal Controls – Human Resources
11. Internal Financial Controls
12. Operational Expense Approval Limit for Department Directors and Administrative Directors
13. Photography, Consent and Authorization
14. Pre-Employment, Annual Periodic and Fitness for Duty Evaluations
15. Property, Plant and Equipment – Capitalization and Depreciation
16. Scope of Service
17. Vendor Credit Applications
18. Vendor Dictionary

B. Policies with No Revisions

1. Conduct Methicillin Resistant Staphylococcus Aureus (MRSA) Screening

C. Archived Policies

1. 24 Hour Urine Calculations #6022
2. ACTH Simulation Test
3. Activated Partial Thromboplastin APTT CA-560
4. Assessment of Patients for Respiratory Care
5. FSL Acitated PTT Reagent
6. Medical Director Statement of Responsibilities
7. Medication Administration Principles and Procedures

Recommended Action: Approve Consent Agenda as presented. (Time Limit – 5 minutes)

IX. Approval of Minutes

- A. December 18, 2018 Regular Board Meeting Minutes
Recommended Action: Approve/Disapprove December 18, 2018 Regular Board Meeting Minutes (Time Limit – 5 minutes)



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X. Board Chair Report

XI. Hospital CEO Report

XII. Business

- A. Sierra View Hospital Foundation – Quarterly Report and Check Presentation
Recommended Action: Information only; no action taken.
- B. Appointments: Food & Dietetic Services Director, Infection Control Officer, Environmental Safety/ Security Officer, and Patient Safety Officer
Recommended Action: Appoint Food & Dietetic Services Director, Infection Control Officer, Environmental Safety/Security Officer and Patient Safety Officer (Time Limit – 5 minutes)
- C. December 2018 Financials
Recommended Action: Approve/Disapprove the December 2018 Financials as presented (Time Limit – 5 minutes)
- D. Independent Auditor
Recommended Action: Approve/Disapprove Independent Auditor (Time Limit – 5 minutes)
- E. Bylaws Review and Revisions
Recommended Action: Approve/Disapprove Bylaws Review and Revisions (Time Limit – 5 minutes)
- F. Joint Powers Agreement / Joint Powers Authority – Contract and Appoint Representative
Recommended Action: Approve/Disapprove Joint Powers Agreement / Joint Powers Authority – Contract and Appoint Representative (Time Limit -5minutes)

XIII. Announcements:

- A. Board Self Evaluation – Due to Whitney Watts by February 15, 2019
- B. Regular Board of Directors Meeting – February 26, 2019
- C. Form 700 – Due to Whitney Watts by March 1, 2019

XIV. Adjournment

PUBLIC NOTICE

Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Melissa Fuentes, Administrative Director of Quality and Care Management, Sierra View Medical Center, at (559) 788-6047, between 8:00 a.m. – 5:00 p.m. Such request must be made at least 72 hours prior to the meeting.

PUBLIC NOTICE ABOUT COPIES

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, as well as the agenda packet itself, are available for public inspection/copying during normal business hours at the Administration Office of Sierra View Medical Center, 465 W. Putnam Ave., Porterville, CA 93257. Privileged and confidential closed session materials are/will be excluded.