



January 21, 2021

NOTICE

The Board of Directors of the Sierra View Local Health Care District will meet in an open Board of Directors meeting on Tuesday, January 26, 2021 at 3:00 pm. in the Sierra View Medical Center Board Room {465 West Putnam Avenue, Porterville, CA} or via <https://livestream.com/svmc>

The Board of Directors of the Sierra View Local Health Care District will meet in a closed Board of Directors meeting on Tuesday, January 26, 2021 at 3:01 p.m. in the Sierra View Medical Center Board Room {465 West Putnam Avenue, Porterville, CA} pursuant to Health and Safety Code 1461 and 32155 and Government Code 5495.9(d)(2).

The Board of Directors of the Sierra View Local Health Care District will meet in an open Board of Directors meeting at 4:00 PM on Tuesday, January 26, 2021 in the Sierra View Medical Center Board Room {465 West Putnam Avenue, Porterville, CA}.

All Sierra View Local Health Care District regular board meeting notices and agendas are posted 72 hours prior to meetings (special meetings are posted 24 hours prior to meetings) in the Sierra View Medical Center Administrative Hall.

Due to COVID-19 visitor restrictions to the Medical Center - the disclosable public records related to agendas can be obtained by contacting the Board Clerk at Sierra View Medical Center – Administrative Offices {1st floor}, 465 West Putnam Ave. Porterville, CA, via phone at (559)784-1110, and on the Sierra View Medical Center web page <https://www.sierra-view.com/>

Whitney Watts –Board Clerk

Sierra View Local Health Care District



**SIERRA VIEW LOCAL HEALTH CARE DISTRICT
BOARD OF DIRECTORS MEETING
465 West Putnam Avenue, Porterville, CA – Board Room**

**AGENDA
January 26, 2021**

OPEN SESSION AGENDA (3:00 P.M.)

The Board of Directors will call the meeting to order at 3:00 P.M. via Livestream, at which time the Board of Directors will move to Closed Session regarding the items listed under Closed Session. The public meeting will reconvene at 4:00 P.M. via Livestream: <https://livestream.com/svmc>

I. Call to Order

II. Approval of Agendas

Recommended Action: Approve/Disapprove the Agenda as Presented/Amended

The Board Chairman will limit each presentation so that the matter may be concluded in the time allotted. Upon request of any Board member to extend the time for a matter, either a Board vote will be taken as to whether to extend the time allotted or the chair may extend the time on his own motion without a vote.

III. Adjourn Open Session and go into Closed Session

CLOSED SESSION AGENDA (3:01 P.M.)

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Board of Directors may meet in closed session with members of the staff, district employees and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified on the agenda or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Gov. Code Section 54957.1

IV. Closed Session Business

- A. Pursuant to Gov. Code Section 54956.9, Conference with Legal Counsel about recent work product (b)(1) and (b)(3)(F): significant exposure to litigation; privileged communication (Time Limit – 15 minutes)
- B. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b): Chief of Staff Report (Time Limit – 15 minutes)
- C. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b):
 - 1. Evaluation – Quality of Care/Peer Review/Credentials (Time Limit – 5 minutes)
 - 2. Quality Division Update (Time Limit – 5 minutes)
- D. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets, Pertaining to Service (1 Item) Estimated Date of Disclosure – January 2023 (Time Limit – 20 minutes)



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To the extent items on the Closed Session Agenda are not completed prior to the scheduled time for the Open Session to begin, the items will be deferred to the conclusion of the Open Session Agenda.

V. Adjourn Closed Session and go into Open Session

OPEN SESSION AGENDA (4:00 P.M.)

VI. Closed Session Action Taken

Pursuant to Gov. Code Section 54957.1; Action(s) to be taken Pursuant to Closed Session Discussion

- A. Conference with Legal Counsel about recent work product
Recommended Action: Information only; no action taken
- B. Chief of Staff Report
Recommended Action: Information only; no action taken
- C. Quality Review
 - 1. Evaluation – Quality of Care/Peer Review/Credentials
Recommended Action: Vote to Approve/Disapprove
 - 2. Quality Division Update
Recommended Action: Information only; no action taken
- D. Discussion Regarding Trade Secret (1 Item)
Recommended Action: Information only; no action taken

VII. Public Comments

Pursuant to Gov. Code Section 54954.3 - NOTICE TO THE PUBLIC - At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public may make comments at this time or present such comments when the item is called. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of thirty (30) minutes allotted for the Public Comment period. At all times, please state your name and address for the record.



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VIII. Consent Agenda

Background information has been provided to the board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member(s) or any member of the public on any item that item may be removed from the Consent Agenda, if separate action is required and moved to the Business Agenda.

Medical Staff Policies/Procedures/Protocols/Plans

A. Policies

1. Anticoagulation Policy
2. CT and MRI Contrast Protocols
3. Computerized Provider Entry (CPOE)
4. Counts of Instruments, Sponges, and Sharps
5. Multiple Specimen Collections
6. Processing of Medication Orders and Dispensing of Medications
7. Proper Labeling of Specimen Tubes
8. Quality Management – Blood Bank
9. Temporary Privileges

Hospital Policies/Procedures/Protocols/Plans

B. Policies

1. Blood Drawing – Outpatient Surgery
2. Compliance Education and Training
3. Compliance Issue Reporting
4. Compliance Quarterly Report
5. Compliance Reviews and Assessments
6. Compliance Program Plan
7. Correction of Errors Related to Government Reimbursement
8. Credit Balances – Medi Cal Traditional Accounts
9. Educational Needs Assessment
10. Financial Clearance Policy
11. Hazardous Materials and Waste Management Plan
12. Identification and Process for Receiving Regulatory Inspectors
13. Information Technology Equipment Management and Acquisition
14. Medicare 72 Hour Rule
15. Non-monetary Compensation and Medical Staff Incidental Benefits
16. Outpatient Clinic Examination Treatment of Disrobed Patient
17. Physical and Speech Therapy Medical Records Storage and Safe Keeping
18. Providing a Safe Environment
19. Solicitation and Distribution of Literature
20. Specialty Intraocular Lens – Patient Responsibility
21. Standards of Care Professional Nursing Performance



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- 22. Statement of Responsibility of the Medical Director
- 23. Transport of Biohazard Specimens to the Clinical Laboratory
- 24. Urology Clinic Appointment Process
- 25. Urology Clinic Business Hours

Recommended Action: Approve Consent Agenda as presented. (Time Limit – 5 minutes)

IX. Approval of Minutes

- A. **December 15, 2020 Minutes of the Regular Meeting of the Board of Directors**
Recommended Action: Approve/Disapprove December 15, 2020 Minutes of the Regular Meeting of the Board of Directors

X. Hospital CEO Report

Recommended Action: Information only; no action taken

XI. Business

- A. **Appointments: Food and Dietetic Services Director, Infection Control Officer, Environmental Safety/Security Officer, and Patient Safety Officer**
Recommended Action: Appoint Food and Dietetic Services Director, Infection Control Officer, Environmental Safety/Security Officer, and Patient Safety Officer (Time Limit – 5 minutes)
- B. **December 2020 Financials**
Recommended Action: Approve/Disapprove December 2020 Financials (Time Limit – 5 minutes)
- C. **COVID 19 Update**
Recommended Action: Information only; no action taken (Time Limit – 10 minutes)
- D. **Nursing Education**
Recommended Action: Information only; no action taken (Time Limit – 10 minutes)
- E. **Board of Directors Meeting Time**
Recommended Action: Approve/Disapprove Amending the Bylaw 5.2.1 Board of Directors Meeting Time, currently set at 3:00pm (Time Limit – 5 minutes)
- F. **Board of Directors Subcommittees**
Recommended Action: Approve/Disapprove re-establishment of Board of Directors Subcommittees with Board Members and Community Members (Time Limit – 10 minutes)
- G. **Water Grant Opportunities**
Recommended Action: Information only; no action taken (Time Limit – 10 minutes)



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- H. **Board Education – Oversight, Action and Open Meetings Requirements**
Recommended Action: Information only; no action taken (Time Limit -10 minutes)
- I. **Conflict of Interest Pertaining to Board Composition**
Recommended Action: Action to be taken at the discretion of the Board (Time Limit – 10 minutes)
- J. **Board Self Evaluation**
Recommended Action: Information only; no action taken (Time Limit – 5 minutes)

XII. Announcements:

- A. Regular Board of Directors Meeting – February 23, 2021

XIII. Adjournment

SPECIAL NOTICE

Pursuant to Executive Order N-25-20 signed by Governor Newsom on March 12, 2020, and in an effort to protect public health and slow the rate of transmission of COVID-19, Sierra View Local Health Care District is allowing for electronic public participation at Regular Board Meetings. Public comments may be submitted to wwatts@sierra-view.com and will be read aloud during Public Comments as applicable, for Board consideration. Members of the public are encouraged to submit comments prior to 4:00 p.m. Monday, October 26, 2020, to participate in said meeting.

PUBLIC NOTICE

Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Melissa Fuentes, Administrative Director of Quality and Care Management, Sierra View Medical Center, at (559) 788-6047, between 8:00 a.m. – 5:00 p.m. Such request must be made at least 48 hours prior to the meeting.

PUBLIC NOTICE ABOUT COPIES

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, as well as the agenda packet itself, are available for public inspection/copying during normal business hours at the Administration Office of Sierra View Medical Center, 465 W. Putnam Ave., Porterville, CA 93257. Privileged and confidential closed session materials are/will be excluded.