



**NOTICE OF HEARING BEFORE THE BOARD OF DIRECTORS
OF SIERRA VIEW LOCAL HEALTH CARE DISTRICT
ON ADOPTION OF NEW CONFLICT-OF-INTEREST CODE**

To: All Holders of Job Positions Named on the Proposed Conflict-of-Interest Code

You are hereby notified that on November 24, 2020 at 4:00 p.m. or as soon thereafter as the matter may be heard, at the regular meeting of the Board of Directors of Sierra View Local Health Care District, hearing will be held on the adoption of the proposed Conflict-of-Interest Code, a copy of which is attached hereto.

Date: 10-7-2020



Donna Hefner, President/CEO

**CONFLICT-OF-INTEREST CODE
SIERRA VIEW LOCAL HEALTH CARE DISTRICT**

The Political Reform Act (Government Code §§ 81000 *et seq.*) requires local government agencies to adopt and promulgate a conflict-of-interest code. This code is designed to ensure that board members and employees of this agency do not engage in government decision-making in which the officer or employee may have a personal financial interest. In addition, board members and decision-making employees designated in the agency's code¹ are required to file periodic public statements disclosing their personal economic interests (Form 700).²

The Fair Political Practices Commission has adopted a regulation that contains the terms of a model conflict-of-interest code. Therefore, the terms of 2 Cal. Code of Regs., Section 18730,³ and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by this reference and, together with the attached APPENDIX A (DESIGNATED POSITIONS), and APPENDIX B (DISCLOSURE CATEGORIES), constitutes the conflict-of-interest code of this agency.⁴

Persons serving in designated positions (APPENDIX A) shall file periodic disclosure statements (Form 700) with this agency, as required by law, and pursuant to notice from this agency's filing officer. The disclosure statements shall be retained by the agency for no less than seven years, and shall be made available for public inspection and reproduction upon request.

Adopted by Agency:

Meeting Date: _____

Approved by Tulare County Board of Supervisors:

Meeting Date: _____

¹ Government Code section 82019

² Government Code section 87302(b)

³ Copy of Regulation as of date of adoption of this code attached hereto for convenience.

⁴ Agency also has a conflict of interest policy that applies to all employees, a copy of which (as of the date of adoption of this resolution) is attached hereto for convenience.

**SIERRA VIEW LOCAL HEALTH CARE DISTRICT
APPENDIX A
LIST OF DESIGNATED POSITIONS**

Designated Position	Disclosure Categories
Board Member	Full Disclosure
Chief Executive Officer / President	Full Disclosure
Chief Financial Officer	Full Disclosure
Vice President of Patient Care Services & Chief Nurse Executive (CNE) AND Chief Academic Officer & Founding Designated Institutional Officer (DIO)	Full Disclosure (excluding interests in real property)
Vice President of Professional Services and Physician Recruitment	Full Disclosure
Vice President of Human Resources	Full Disclosure (excluding interests in real property)
Director of Financial Strategy and Contracts Administrator	General Contracting A
Admin Director of IT/Infrastructure/Project Management	General Contracting A
Director of Materials Management and Business Development	General Contracting A
Director of Environmental Services	General Contracting A
Director of Facilities	General Contracting A
Director of Pharmacy	General Contracting A
General Counsel	Full Disclosure
Consultant	Full Disclosure *

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest category in the code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description, a statement of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosures requirements. The CEO’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008.) See APPENDIX B – Conflict of Interest Code Disclosure Categories

**SIERRA VIEW LOCAL HEALTH CARE DISTRICT
APPENDIX B
DISCLOSURE CATEGORIES**

1. Full Disclosure

All interests in real property located entirely or partly within the District's jurisdiction or boundaries, or within two miles of this District's jurisdiction or boundaries or of any land owned or used by this District. Such interests include any leasehold, ownership interests or option to acquire such interest in real property.

All investments, business positions, and sources of income, including gifts, loans and travel payments. *Intended for board members and high-level decision-making employees with broad duties)*

2. Full Disclosure (excluding interests in real property)

All investments, business positions, and sources of income, including gifts, loans and travel payments.

3. General Contracting (two options)

A. All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that provide, or have provided in the last two years, leased facilities, goods, supplies, materials, equipment, vehicles, machinery, services, or the like, including training or consulting services, of the type utilized by the District.

(Intended for employees whose duties and decisions involve contracting and purchasing for the entire District)

B. All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that provide, or have provided in the last two years, leased facilities, goods, supplies, materials, equipment, vehicles, machinery, services, or the like including training or consulting services, of the type utilized by the employee's department or agency.

(Intended for employees whose duties and decisions involve contracting and purchasing for a specific department or agency of the District)