



**SIERRA VIEW LOCAL HEALTH CARE DISTRICT
BOARD OF DIRECTORS MEETING
465 West Putnam Avenue, Porterville, CA – Boardroom**

**AGENDA
November 26, 2019**

OPEN SESSION AGENDA (3:00 P.M.)

- I. Call to Order**
- II. Approval of Agendas**

The Board Chairman will limit each presentation so that the matter may be concluded in the time allotted. Upon request of any Board member to extend the time for a matter, either a Board vote will be taken as to whether to extend the time allotted or the chair may extend the time on his own motion without a vote.

- III. Adjourn Open Session and go into Closed Session**

CLOSED SESSION AGENDA (3:01 P.M.)

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Board of Directors may meet in closed session with members of the staff, district employees and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified on the agenda or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Gov. Code Section 54957.1

- IV. Closed Session Business**

- A. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b): Chief of Staff Report (Time Limit – 15 minutes)
- B. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b):
 - 1. Evaluation – Quality of Care/Peer Review/Credentials (Time Limit – 5 minutes)
 - 2. Quality Division Update (Time Limit – 5 minutes)
 - 3. Quarter 1 Compliance Report (Time Limit – 10 minutes)
- C. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets Pertaining to Service (1 Item). Estimated date of Disclosure: January 2020 (Time Limit – 10 minutes)
- D. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets Pertaining to Service (1 Item). Estimated date of Disclosure: December 2019 (Time Limit – 10 minutes)
- E. Pursuant to Gov. Code Section 54956.9, Conference with Legal Counsel about recent work product (b)(1) and (b)(3)(F): significant exposure to litigation; privileged communication (Time Limit – 15 minutes)

To the extent items on the Closed Session Agenda are not completed prior to the scheduled time for the Open Session to begin, the items will be deferred to the conclusion of the Open Session Agenda.

- V. Adjourn Closed Session and go into Open Session**

OPEN SESSION AGENDA (4:00 P.M.)



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VI. Closed Session Action Taken

Pursuant to Gov. Code Section 54957.1; Action(s) to be taken Pursuant to Closed Session Discussion

- A. Chief of Staff Report
Recommended Action: Information only; no action

- B. Quality Review
 - 1. Evaluation – Quality of Care/Peer Review/Credentials
Recommended Action: Approve/Disapprove Quality of Care/Peer Review/Credentials as presented.

 - 2. Quality Division Update
Recommended Action: Information only; no action

 - 3. Quarter 1 Compliance Report
Recommended Action: Approve/Disapprove Quarter 1 Compliance Report

- C. Discussion Regarding Trade Secrets, Pertaining to Service (1 Item)
Recommended Action: Information only; no action taken.

- D. Discussion Regarding Trade Secrets, Pertaining to Service (1 Item)
Recommended Action: Information only; no action taken.

- E. Conference with Legal Counsel about recent work product
Recommended Action: Information only; no action

VII. Public Comments

Pursuant to Gov. Code Section 54954.3 - NOTICE TO THE PUBLIC - At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public may make comments at this time or present such comments when the item is called. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of thirty (30) minutes allotted for the Public Comment period. At all times, please state your name and address for the record.

VIII. Consent Agenda

Background information has been provided to the board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member(s) or any member of the public on any item that item may be removed from the Consent Agenda, if separate action is required and moved to the Business Agenda.

Medical Staff Policies/Procedures/Protocols/Plans

- A. **Policies**
 - 1. AMA Discharge Request (Against Medical Advice)
 - 2. Administration of Formula Via Feeding Tube Gravity, Bolus, Pump



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3. Bland Aerosol Administration
4. Blood and Blood Components-Administration DPSNF
5. Care of Residents with Dementia on the DP/SNF Unit
6. Certified Nursing Assistant Certification Verification
7. Changing a Trach Tube on Subacute
8. Closed Trach System
9. Disinfectants: Their Selection and Use
10. General Policies
11. Healthy Worksite Meals & Beverages
12. IV Extravasation – Neonates
13. IV to PO Dosage Form Conversion Protocol
14. Infant Security
15. Intrauterine Growth Restriction (IUGR)
16. Modified Allens Test
17. NICU: Chest Tube Insertion
18. NICU: Developmental Care
19. NICU: Documentation
20. NICU: Feedings
21. NICU: Isolation of the Newborn
22. NICU: Skin Care
23. NICU: Surfactant Administration
24. Documentation Nursing DPSNF
25. Oxygen Administration Newborn
26. Patient Rights
27. Patient Safety Plan
28. Phototherapy: Care of the Infant Requiring
29. Physician's Services
30. Proper Labeling of Specimen Tubes #9002
31. Quality Management – Blood Bank #8070
32. Safe Patient Handling and Mobility
33. Scabies
34. Stroke Alert & Acute Care Stroke Management: Emergency Department & Inpatient Units
35. Treatment of Adult Patient with Suspected Sepsis
36. Vascular Access Device—Bolus Injections

B. Pharmacy and Therapeutics Committee

1. MERP Plan
2. Removal of Flurazepam from Formulary
3. Comfort Care Order Set
4. Basal Prandial Insulin Order Set

C. Forms

1. Cystoscopy
2. Parenteral Nutrition Adult
3. Prostate Ultrasound and Biopsy
4. Sexual Health Inventory for Men
5. Unit Admission Orders
6. Uroflow and Bladder Scan
7. Urology Office Note



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Hospital Policies/Procedures/Protocols/Plans

A. Policies

1. Air Filter Log
2. Chart Locator
3. Commercial Insurance Billing
4. Delivery of Items
5. Departmental and Medical Staff Participation in the Budget Process
6. Disposition of Asset Property and Equipment for Obsolescence, Donation, and or Sale
7. Food Service Emergency Plan
8. General Policies
9. HIM Coding Compliance Plan
10. Mandatory Education
11. Medical Record Forms
12. Medical Record Guidelines for Physicians
13. Office Department Relocation Policy
14. Personal Conduct
15. Post Issuance Compliance Procedures for Tax Exempt Obligations
16. Project Planning and Management
17. Statement of Responsibility of the Medical Director
18. Workplace Violence Prevention Plan

B. Forms

1. Tuberculosis Screening Form
2. Immunization Consent or Declination Final

Recommended Action: Approve Consent Agenda as presented. (Time Limit – 5 minutes)

IX. Approval of Minutes

- A. October 22, 2019 Minutes of the Regular Meeting of the Board of Directors
Recommended Action: Approve/Disapprove October 22, 2019 Minutes of the Regular Meeting of the Board of Directors (Time Limit – 5 minutes)

X. Hospital CEO Report

XI. Business

- A. October 2019 Financials
Recommended Action: Approve/Disapprove October 2019 Financials (Time Limit – 10 minutes)
- B. Central Valley Healthcare Alliance Update
Recommended Action: Information only; no action taken.
- C. Discretionary Bonus
Recommended Action: Approve/Disapprove Discretionary Bonus (Time Limit – 5 minutes)
- D. Annual Nursing Report
Recommended Action: Approve/Disapprove Annual Nursing Report (Time Limit – 10 minutes)



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- E. Moss Adams – Vision 2020 Preparing for the Future of Healthcare Conference
Recommended Action: Information only; no action taken.

XII. Announcements:

- A. Regular Board of Directors Meeting – December 17, 2019

XIII. Adjournment

PUBLIC NOTICE

Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Melissa Fuentes, Administrative Director of Quality and Care Management, Sierra View Medical Center, at (559) 788-6047, between 8:00 a.m. – 5:00 p.m. Such request must be made at least 48 hours prior to the meeting.

PUBLIC NOTICE ABOUT COPIES

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