



**SIERRA VIEW LOCAL HEALTH CARE DISTRICT
BOARD OF DIRECTORS MEETING
465 West Putnam Avenue, Porterville, CA – Board Room**

**AGENDA
September 22, 2020**

OPEN SESSION AGENDA (3:00 P.M.)

The Board of Directors will call the meeting to order at 3:00 P.M. via Livestream, at which time the Board of Directors will move to Closed Session regarding the items listed under Closed Session. The public meeting will reconvene at 4:00 P.M. via Livestream: <https://livestream.com/svmc>

I. Call to Order

II. Approval of Agendas

Recommended Action: Approve/Disapprove the Agenda as Presented/Amended

The Board Chairman will limit each presentation so that the matter may be concluded in the time allotted. Upon request of any Board member to extend the time for a matter, either a Board vote will be taken as to whether to extend the time allotted or the chair may extend the time on his own motion without a vote.

III. Adjourn Open Session and go into Closed Session

CLOSED SESSION AGENDA (3:01 P.M.)

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Board of Directors may meet in closed session with members of the staff, district employees and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified on the agenda or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Gov. Code Section 54957.1

IV. Closed Session Business

- A. Pursuant to Gov. Code Section 54956.9, Conference with Legal Counsel about recent work product (b)(1) and (b)(3)(F): significant exposure to litigation; privileged communication (Time Limit – 15 minutes)
- B. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b): Chief of Staff Report (Time Limit – 15 minutes)
- C. Pursuant to Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b):
 - 1. Evaluation – Quality of Care/Peer Review/Credentials (Time Limit – 5 minutes)
 - 2. Quality Division Update (Time Limit – 5 minutes)
- D. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets, Pertaining to Service (1 Item) Estimated Date of Disclosure – December 2020 (Time Limit – 20 minutes)



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- E. Pursuant to Gov. Code Section 54957(b): Discussion Pertaining to Personnel (Time Limit – 10 minutes)
- F. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets, Pertaining to Service (1 Item) Estimated Date of Disclosure – February 2021 (Time Limit – 20 minutes)
- G. Pursuant to Gov. Code Section 54962; Health and Safety Code Section 32106(b): Discussion Regarding Trade Secrets, Pertaining to Service (1 Item) Estimated Date of Disclosure – June 2021 (Time Limit – 20 minutes)
- H. Pursuant to Gov. Code Section 54956.9, Conference with Legal Counsel about recent work product (b)(1) and (b)(3)(F): significant exposure to litigation; privileged communication (Time Limit – 15 minutes)

To the extent items on the Closed Session Agenda are not completed prior to the scheduled time for the Open Session to begin, the items will be deferred to the conclusion of the Open Session Agenda.

V. Adjourn Closed Session and go into Open Session

OPEN SESSION AGENDA (4:00 P.M.)

VI. Closed Session Action Taken

Pursuant to Gov. Code Section 54957.1; Action(s) to be taken Pursuant to Closed Session Discussion

- A. Conference with Legal Counsel about recent work product
Recommended Action: Information only; no action taken.
- B. Chief of Staff Report
Recommended Action: Information only; no action taken.
- C. Quality Review
 - 1. Evaluation – Quality of Care/Peer Review/Credentials
Recommended Action: Approve/Disapprove Quality of Care/Peer Review/Credentials as presented.
 - 2. Quality Division Update
Recommended Action: Information only; no action taken.
- D. Discussion Regarding Trade Secret (1 Item)
Recommended Action: Information only; no action taken.



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- E. Discussion Pertaining to Personnel
Recommend Action: Information only; no action taken.
- F. Discussion Regarding Trade Secret (1 Item)
Recommended Action: Information only; no action taken.
- G. Discussion Regarding Trade Secret (1 Item)
Recommended Action: Information only; no action taken.
- H. Conference with Legal Counsel about recent work product
Recommended Action: Information only; no action taken.

VII. Public Comments

Pursuant to Gov. Code Section 54954.3 - NOTICE TO THE PUBLIC - At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public may make comments at this time or present such comments when the item is called. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of thirty (30) minutes allotted for the Public Comment period. At all times, please state your name and address for the record.

VIII. Consent Agenda

Background information has been provided to the board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member(s) or any member of the public on any item that item may be removed from the Consent Agenda, if separate action is required and moved to the Business Agenda.

Medical Staff Policies/Procedures/Protocols/Plans

A. Policies

1. Autoclave Qualification Testing
2. Cardiac Cath Lab Discharge Criteria
3. Clinitek Status Connect Plus Procedure
4. Code Blue/Code White
5. Code Red at the Ambulatory Surgery Department
6. Compounded Sterile Preparation: Quality Assurance Program
7. Consent and HIV (HTLV III/LAV) Antibody Testing for AIDS
8. Contaminated Instrument Transportation
9. Contrast Allergic Reaction
10. Delinquent Medical Records
11. Delivery of Discharge Notices to Patients
12. Discharge of Homeless Patients
13. Discharge from PACU



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14. Documentation in the PACU
15. Drug Recall Procedure
16. Dysphagia Management
17. Exposure Control Plan – Bloodborne Pathogen Standard
18. Gastric Aspirate Collection for TB
19. Human Tissue Procurement and Storage
20. Infection Control Guideline for People with Head Lice (Pediculus Human Carpitis)
21. Infiltrate Management
22. Influenza A+B (BD Veritor System)
23. IV Preparation and Dispensing
24. Medical Records Filed as Incomplete
25. Medical Records to be Sent with Patient Transfers
26. Neonatal Intensive Care Unit (NICU) Admission, Discharge and Transfer Criteria
27. NICU-Roles and Responsibilities of the Medical Director and Physicians
28. Nutrition Assessment, Care Plans, Minimum Data Set and Documentation – DP/SNF
29. Obtaining Laboratory Services for Ambulatory Surgery Department Patients
30. OR Charging Process
31. Ownership of Medical Records
32. PCI Patient Selection and Exclusion Guidelines
33. Pain Management
34. Patient Food from Home – Acute
35. Pharmacy Organization
36. Physician's Orders for Life-Sustaining Treatment (POLST)
37. Point of Use: Instrument Cleaning and Transport
38. Rapid Group A Strep (BD Veritor System)
39. Scheduling Surgical Procedures
40. Seasonal Influenza Plan
41. Simulation Lab Program
42. Sterile Hazardous Drug Handling
43. Sterile Products: Education and Competency
44. Sterile Products: Sterile Product Quality Assurance
45. Universal Protocol
46. Unusual Occurrences in the Operating Room
47. Visitors in the Operating Room
48. Waived & Point of Care Testing – Competency and Quality
49. Waived and Point of Care Testing – Glucose Meter (FSBG) Testing
50. Waived & Point of Care Testing – Testing for Fecal Occult Blood
51. Weight Based Heparin Titration Protocol (DVT/PE and ACS)
52. Weight Variance – DP/SNF
53. Visitors to the Emergency Department

B. Pharmacy & Therapeutics Committee:

1. Medication Use Evaluation – Anavip
2. Pyxis Override List 2020
3. Radiology Contrast Protocols
4. Delete Hetastarch from SVMC Formulary



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5. MERP Plan 2020-2021
6. Empiric Antibiotic Therapy Guide
7. Annual Pharmacy Order Set Review
 - List of Pharmacy Order Sets
 - Order Sets with Revisions/Updates

C. Forms:

1. Parenteral Nutrition Adult
2. Insulin Coverage and Hypoglycemic Management

Hospital Policies/Procedures/Protocols/Plans

D. Policies

1. Advertising, Marketing and Media Relations
2. Competency Assessment Process
3. Contingency Plan for Water Damaged Medical Records
4. Doors and Door Jambs
5. Drapes and Curtains
6. Emergency Operations Plan
7. Exam and Treatment Room Cleanings
8. Furniture Cleaning
9. Germicides
10. Hot Water Carpet Extraction
11. Hemodialysis Daily Area Cleaning
12. Identification of a Patient
13. Information Technology Knowledge-Based Information, Access to and Utilization of
14. Information Technology Software Policy
15. Injury and Illness Prevention Program
16. Interim Carpet Cleaning
17. Interim Maintenance Burnishing
18. Isolation Room Discharge
19. Labor and Delivery Cleaning
20. Life Safety Management Plan
21. Nuclear Medicine
22. Patient Rooms Discharge Transfer Cleaning
23. Performance Accountability and Commitment
24. Pharmacy Cleaning
25. Police Cleaning Patient Areas
26. Preceptorship Program
27. Preparing Microfiber Damp Cloths
28. Reasonable Accommodations
29. Reward and Recognition Plan for On the Spot, Employee/Leader of the Month & Year Awards



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- 30. Routine Burnishing
- 31. Shared Governance and Management Authority and Responsibility Matrix
- 32. Sick Leave
- 33. Surgery Between Case Cleaning
- 34. Surgery End of Day Terminal Cleaning
- 35. Transitional Return to Work

Recommended Action: Approve Consent Agenda as presented. (Time Limit – 5 minutes)

IX. Approval of Minutes

A. August 25, 2020 Minutes of the Regular Meeting of the Board of Directors

Recommended Action: Approve/Disapprove August 25, 2020 Minutes of the Regular Meeting of the Board of Directors (Time Limit – 5 minutes)

X. Hospital CEO Report

XI. Business

A. August 2020 Financials

Recommended Action: Approve/Disapprove August 2020 Financials (Time Limit – 10 minutes)

B. COVID-19 Update

Recommended Action: Information only; no action taken (Time Limit -5 minutes)

C. Biennial Review of Conflict of Interest Code

Recommended Action: Adopt/Amend 2018 Conflict of Interest Code (Time Limit – 10 minutes)

XII. Announcements:

- A. Regular Board of Directors Meeting – October 27, 2020

XIII. Adjournment

SPECIAL NOTICE

Pursuant to Executive Order N-25-20 signed by Governor Newsom on March 12, 2020, and in an effort to protect public health and slow the rate of transmission of COVID-19, Sierra View Local Health Care District is allowing for electronic public participation at Regular Board Meetings. Public comments may be submitted to wwatts@sierra-view.com and will be read aloud during Public Comments as applicable, for Board consideration. Members of the public are encouraged to submit comments prior to 4:00 p.m. Monday, August, 24, 2020, to participate in said meeting.



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PUBLIC NOTICE

Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Melissa Fuentes, Administrative Director of Quality and Care Management, Sierra View Medical Center, at (559) 788-6047, between 8:00 a.m. – 5:00 p.m. Such request must be made at least 48 hours prior to the meeting.

PUBLIC NOTICE ABOUT COPIES

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, as well as the agenda packet itself, are available for public inspection/copying during normal business hours at the Administration Office of Sierra View Medical Center, 465 W. Putnam Ave., Porterville, CA 93257. Privileged and confidential closed session materials are/will be excluded.